

STATE OF WISCONSIN  
Public Records Board

TONY EVERS  
GOVERNOR

TOM BOWERS  
EXECUTIVE SECRETARY



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Records Management Committee  
Public Records Board - Minutes  
Tuesday, February 25, 2020; 1:00  
Legislative Audit Bureau Conference Room

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Committee Members Present: Paul Ferguson and Abbie Norderhaug  
Committee members Excused: Erin Scharlau

1) **Call to order:** 1:02 PM.

2) **Approval of October 15, 2019, Minutes:**

Abbie Norderhaug moved, seconded by Paul Ferguson, that the minutes from October 15, 2019, be approved as submitted. The motion passed.

3) **Review of Records Retention Disposition Authorizations (RDAs) on the Fourth Quarter 2019 Public Records Board (PRB) Record Series Index:**

There was discussion on the RDA submissions from both state agencies and local governments. Some will be sent back to the submitting party with guidance and suggestions from committee members regarding clarifications or amendments.

Meeting adjourned at 2:16 PM. Motion made by Abbie Norderhaug, seconded by Paul Ferguson. The motion passed.

Next meeting: May 19, 2020.